



Wraysbury Primary School PTFA AGM & Autumn Committee Meeting **Thursday 17th October 2024, 7pm - School Hall**

Apologies: Kirsty, Sandeep, Lauren

1. Welcome & Introductions (Chair)

CC Welcomed all to meeting

Charlotte introduced herself, as Chair, Razia as Treasurer and Mandeep Secretary

2. Election of Committee (Chair)

- Chair - CC to continue for 2024-25 - no challenges
- Treasurer - RB to continue for 2024-25, Jackie RP has volunteered to shadow this year with a view to take the role next year.
- Secretary - MC to continue

3. Mr Greswell - PTFA presentation

MG showed the committee a presentation to encourage new people in to PTFA

He thanked PTFA members who have been running events

The PTFA are looking to recruit new members, as current members may have children who are leaving the school this year.

The committee discussed why people might not be coming forward and asked

- If the publicity is working and does this need to be reviewed?
- Are the right people coming at the right time?
- Should there be a drive at the start of the year or drives at an event?

RB suggested a PTFA table at the Christmas Fayre for example? JR suggested a drive at the end of the year when people have been a part of the school for a year and are more comfortable

SG suggested adding the option of a teams meeting for those who can't make it to a meeting

VC suggested that it could be an earlier time

AZ suggested advertising on year group/class whatsapp groups and to use class groups to run events/stalls at fairs with incentives for the class who raises the most funds.

MB suggested sponsored events to raise funds - e.g. a sponsored bounce (inflatables)

MG suggested adding to the current events

GCH spoke to the PTFA about adding some more events for festivals like the Holi event last year, with the possibility of a Diwali event.

The PTFA will try to increase communications via the school.

It was decided that the next meeting will be a hybrid one with both a meeting in person and via a video link, with a potential childcare option for the next meeting.

4. Treasurer's Report with input from Chair (Treasurer, Chair)

RB ran through a list of events which took place last year

Key points

- Discos raised over £4,000 last year, the increase in pricing has helped this
- Christmas Tree festival and Christmas Fayre was down by 20% compared to the previous year, mostly due to the lack of volunteers to help resulting in less stall run
- Elfridges and production hampers did well last year
- Easy Fundraising is down compared to last year and needs to be advertised more
- Holi Event went well but was not very profitable due to the weather
- The Spring Fayre did much better than last year as the barbecue was run internally
- Ice cream sales were lower than last year.

The PTFA are awaiting the final invoice for 23-24 School Expenditure.

The Account Balances are as follows

Savings Account balance is around £15,000

Current Account balance is around £29,000

After the 23-24 invoice is paid the current account will hold around £18,000.

In the 2023 - 24 year the PTFA funded/part funded the following projects for the School:

- Coach Hire
- Year 6 leavers gifts
- Welcome packs for new intake
- A trough planter
- Christmas gifts for each class
- Pantomime at Christmas
- Minibus costs
- Playground bear bins as requested by the School Council
- A class set of tablets
- New stage lighting in the hall

5. School Fund Requests

The School has requested the following items to be funded/part funded by the PTFA

- Long term project to update and repair the School pool
The School pool will be 50 years old next year and has been maintained well, however it needs some large works done to keep it in use. An audit was carried out with the following works recommended:
 - Full re tile
 - Filters and Pipework replaced
 - Bromonator replaced

The works will be phased with the tiling being the biggest phase.

This project is estimated to cost approx £50,000 - £60,000 with funding being requested from various other sources too.

- 10 Clever touch screens for classroom learning - cost £17,298
- Funding for the Eco Area to allow for a pond area, tools for a growing bed and a chicken coop costing £877.80. (SG could possibly source a chicken coop for the school)

The previously requested funds for drainage works in the playground has been removed as this is now being funded by RBWM

The previously requested funds for new benches has been put on hold for now.

6. Annual Calendar of Events

Event	Date	Organiser(s)	Helpers
Spooky Disco	Thurs 24 Oct 2024	Jackie	Requested on whatsapp chat
Christmas Tree Festival	Thursday Set Up Fri 29 Nov 2024 Sat 30 Nov 2024	Lauren and Vanessa	Casey
Elfridges	Fri 13 Dec 2024	Kirsty and Sabrina	Casey
Christmas Fayre	Thurs 19 Dec 2024	Charlotte, Jackie, Casey, Sabrina	Vanessa, Mandeep
Bag 2 School	Thur 07 Nov 2024 Fri 08 Nov 2024	Mandeep	Thurs - Mandeep Fri - Jackie
Christmas lunch decorations	Weds 18 Dec 2024	Sabrina	Casey
Christmas Cards	TBC	Sharen	Casey and Vanessa
Carols St Andrews evening	Weds 18 Dec 2024 7pm	Kirsty	
Production hampers		Kirsty	EYFS KS1 Day KS1 Evening
EYFS KS1 – Day KS1 – Evening	Thurs 05 Dec 2024 Tues 10 Dec 2024 Weds 11 Dec 2024		

7. AOB

- Bag2School - Vanessa to explore an alternative

8. Next meeting

29th January

Meeting Close