



Wraysbury Primary School
No Limits to Learning!

Minutes

Full Governing Board Meeting
Tuesday 9th July 2024
6:30pm
Wraysbury Primary School

Attendees

Alison Fox	Head	AF
Jayne Kennedy	Chair	JK
Ben Bristow	Vice Chair	BB
Roly Latif		RL
Myles Gresswell		MG
David Hicks		DH
Claire Robertson		CR
Julie Price		JP

Item		Action
1.	Welcome: Meeting started at 18:42. The Chair welcomed all to the last meeting of the year.	
2.	Apologies: RF holiday BB unable to attend until after 7pm New LA Governor has been appointed but DBS is not yet back. The Clerk is unable to attend due to illness.	
3.	Declarations of Interest for this agenda. AOB: None	
4.	Approve Minutes of 14th May 2024 – Minutes accepted without amendment. BB to sign Actions Update: No actions to carry forward to September.	
5.	Review 2023 -2024 SDP/HT Report (combined) A look at the SDP to see where we are and next steps for 2024-2025 and beyond. This item combines the HT report and SDP. It will include: <ul style="list-style-type: none">• Behaviour• Curriculum• SEND• Attainment and Progress• Engagement with Parents and Stakeholders• Professional Learning• Other areas of the SDP for 2023/24	



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This review and areas for the new SDP will be informed from a Strategic Meeting with Richard Ferris (NLE) and members of the new SLT to be held on 5/7/24. (Will be written up at the weekend).

The Headteachers Report was presented to the Governing Body.

JP asked about the additional AHT – required as the pay conditions document requires the leadership scale to be HT, DHT, AHT or leader of a complete unit.

JP asked about staffing cover for part time teachers. AF went through the cover.

DH asked about welcome for new staff. AF explained welcome days and input into SDP new teachers have. AF to post the link to the agenda for the new staff into school day.

CR asked about a new staff mentor system. AF confirmed the school operates one.

MG gave a report on Assessment:

Thinking about improvements and structure of the learning environments. What should be in an effective learning environment.

Pupil Progress meetings take place three times per year with the onus on the class teachers bringing a report to the SLT that can be reviewed and challenged. The impact being greater accountability for those delivering the learning.

Summative assessment had been moved away from but has been reintroduced through the PIXL tests. Years 1,3,4,5 have used the PIXL tests for assessment. (Y2 and Y6 completed SATS). JP pointed out that the negatives can be turned into positives when they arise.

The Governors asked about the identified gaps and the reasons – usually external reasons contribute to the gaps.

AF reported that the school was moderated externally for year 6 writing and has carried out internal moderation as well. AF highlighted that the experience had been useful CPD for the staff members carrying out the moderation work and the report had confirmed that the school were assessing correctly.

AF talked through the SDP and steps taken this academic year.

Following the OFSTED report the school has engaged with outside agencies to implement change, working with a National Leader for Education (NLE) and Achieving for Children (AfC).

The impact of the changes to SEND mean that the children are consistently supported and the parents are effectively and consistently supported.

Attendance: The two Child and Family Support Workers are in post and have provided a positive impact on the wellbeing and workload of SLT. DH asked if the performance had improved during the year. AF confirmed it had.

BB and RL joined the meeting.

The Behaviour and SEND review report by AfC was circulated before the meeting. The governors asked if it had been shared with parents. It has not yet but could be with permission. BB asked that it be shared very visibly and celebrated and not hidden on the website.

The NLE has carried out learning walks with the new AHT for next year, EYFS leader and DHT. The NLE shared positive feedback about the new staff members with AF.



Walkthrus have now been paused for wellbeing reasons as timetables of SLT have become overly busy.

SEND – has turned green and next steps are being planned.

Professional Learning – has turned green and robust professional learning systems have put in place with feedback received from participants.

Engagement with parents – this has been spoken about at the Curriculum Committee in detail.

Attainment data was shared with the Governors:

The data does include children not presently taught fulltime at WPS.

The combined score for reading, writing and maths was 43% (18% in 2023)

The national threshold for English is up and for maths is down.

WPS had the following at expected or above.

Reading 63% achieved expected or above.

Writing 50% achieved expected or above.

Maths 50% achieved expected or above.

Science 68% achieved expected or above.

In maths 2 children missed out on expected by 1.

BB thanked MG for his effort in achieving the results in year 6.

AF and MG talked about the expectations being low due to incorrect teacher assessment. BB stated that the Governors understood but with the results in front of us MG should be thanked for providing a steady class teacher to facilitate the achievement of these results.

Year 2 – The SATS results were up slightly but reading has gone down. JK queried whether this was the first year-group tested that had been taught under the Little Wandle reading scheme since entry into the school. The school advised that this was last year's year 2.

Science was down on last year at 72% expected.

Results for EYFS were expected to be above national with 71% achieving a good level of development.

Reading 78% expected

Writing 75% expected

Number 78% expected

Phonics results:

71% of year 1 passed

75% of the year 2 retakes passed.

Year multiplication tables check

55% got more than 15

42% got more than 20

13% scored 25.

Year 6 progress improved across the year.

	<p>Governors looked at the late arrivals data. Attendance has improved over the last three years even though this year has seen the school day start 10 minutes earlier.</p> <p>The Governors thanked everyone for the achievements accomplished this year.</p>	
6.	<p>Governance 2024-25 (<i>suggestions in advance via Clerk</i>)</p> <ul style="list-style-type: none"> • Priorities for Governors for 2024-2027 • Governor plan for 2024-2025 based on Governing Body assessment forms and Chairs Appraisal. • Governor Responsibilities for 2024-2025 based on skills audit and Evaluation paperwork. • Meeting dates for next year – circulated prior to the meeting. Please send any comments/requested changes before the meeting and a timetable will be finalised at FGB for the whole of 24-25. <p>Deferred due to time</p>	
7.	<p>Reports</p> <ul style="list-style-type: none"> • Anything not previously discussed from written HT report: Nothing to add • Finance Report – Nothing to add • Chairs Report – Complaint responded to and had been resolved. Supported with communication from a parent but it was not a complaint. Part of the interview panel for additional leadership positions and had talked through the Appointments with the HT. • Leadership Meeting – minutes will be published. • Curriculum Committee – Deferred due to time. • Resources Committee – Deferred due to time. 	
8.	Safeguarding: No safeguarding incidents recorded since the last meeting.	
9.	Clerks Report: Clerk not present.	
10	<p>AOB:</p> <p>DH raised a concern about the specific gender related parent days not reflecting inclusivity for all families. It was further added that the RBWM form asked for gender reflected roles rather than parent and parent.</p> <p>DH asked what best practice is and asked for a wording review.</p> <p>Action: school to check for guidance.</p>	AF
11	Date & Time Next meeting: Tuesday 24 th September 2024 at 18:30	

Meeting Closed 20:10

Ref	Action	Lead	Status
4	As chair of last meeting BB to sign minutes	BB	
10	School to look at guidance for gender reflected roles	AF	



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